**Form III**

**(See Rule 17)**

**Annual Return**

Return for the year ending 31 st December…………………………..

1. Name of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Railway \_\_\_\_\_\_\_\_\_\_\_\_and postal address.

Contracts Establishment

2. Number of days worked during the year.

**1**3. (a) Number of man-days worked during the year.

**2**[(b) Average daily number of persons employed during the year.

Adults\_\_\_\_\_\_\_\_\_\_\_\_

Children\_\_\_\_\_\_\_\_\_\_\_

(c) Gross amount paid as remuneration to persons getting less than **3**[Rs.1,600] per month including deductions under See.7 (2)……………..is of which the amount due to inventive bonus is ………… ……..…..and that due to money value of concession **4** is ………..

4. Total wages paid including deductions under Sec.7 (2) on the following accounts :

(a) Basic wages including overtime wages and non- profit sharing bonus.

(b) Dearness and other allowances in cash.

(c) Arrears of pay in respect of previous year paid during the year.

5. Number of cases and amount realised as:

|  |
| --- |
| Persons receiving less than **3**[Rs.1,600] per month |
| No. of cases | Amount |

(a) Fines.

(b) Deductions for damages or loss.

(c) Deductions for breach of contract.

6. Disbursement from the fines**5** fund:

(a) Purpose Amount

(b)

(c)

(d)

7. Balance of fines fund in6 hand at the end of the year…………

**3**[8. Number of cases and amount of undisbursed wages on account of the death of the employed person or his whereabouts not being known deposited with the Chairman, Staff Benefit Fund.

Number of cases Amount

(a) Cases in which wages remained undisbursed for want of nomination.

(b) Cases in which wages could not be paid to person nominated by employed person for any reason.]

Signature …………….

Designation I…………… n.

*1. This is aggregate number of attendances during the year.*

*2. The average daily number of persons employed during the year is obtained by dividing the aggregate number of attendances during the year by the number of working days.*

*3. Subs. by G.S.R.1 159 (E), dated 9th December, 1988 (w.e.f.9th December, 1988).*

*4. Money value of concessions should be obtained by taking the difference of the cost price paid by the employer and the actual price paid by the employees for supplies of essential commodities given free or at concessional rates.*

*5. Fines fund referred to cols.6 and 7 will cover Staff Benefit Fund existing on Railways.*