To,

**THROUGH SPEED POST & REGISTERED AD**

**LEGAL NOTICE**

Pursuant to the instructions from and on behalf of my client \_\_\_\_\_\_\_\_\_\_\_, through its \_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby serve upon you the following notice:

1. That my client is a \_\_\_\_\_\_\_\_\_\_\_ firm/individual under the name and style of M/s\_\_\_\_\_\_\_\_\_\_\_.
2. That you the noticee approached my client in \_\_\_\_\_\_\_\_\_\_\_seeking a \_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_.
3. That you the noticee has assured my client that you will repay the loan before \_\_\_\_\_\_\_\_\_\_\_.
4. That in furtherance of your abovesaid assurance and discharge of your liability towards my client, you the noticee issued a cheque.
5. That my client presented the said cheque for its encashment, but my client was shocked and surprised to know that the abovesaid cheque was dishonoured upon presentation on account of “\_\_\_\_\_\_\_\_\_\_\_” vide memo dated \_\_\_\_\_\_\_\_\_\_\_.
6. That when my client contacted you the noticee and narrated the whole facts about dishonouring of the said cheque, then you the noticee requested my client not to proceed legally.
7. That even after giving you more time to repay the amount by my client, you the noticee never repayed the loan amount and delayed it further by giving excuses.
8. That it is evident from your conduct that you are intentionally adopting nefarious designs to avoid repaying loan given to you by my client.
9. That your actions are causing continuous mental harassment and agony to myclient.
10. That you the Noticee are also put to notice that in case you fail to comply with the demand in this notice, the criminal proceedings would be initiated against you the Noticee shall be at your own risk, cost and consequences.
11. That you have thus caused wrongful loss to my client of Rs \_\_\_\_\_\_\_\_\_\_\_ and wrongful gain to yourself intentionally and deliberately and committed an offence punishable under \_\_\_\_\_\_\_\_\_\_\_ and other relevant provisions of the law.
12. That with abundant caution my client reserves his right to initiate proceedings against you in law for breach of trust, recovery and for damages suffered by my client on account of you.

I, therefore, under instructions from and on behalf of my client call upon you the Noticee through this notice torepay the \_\_\_\_\_\_\_\_\_\_\_within \_\_\_\_\_\_\_\_\_\_\_ of the receipt of this notice, failing which I have instructions from my client to proceed against you in law. You are also called upon to pay Counsel Fee of Rs. \_\_\_\_\_\_\_\_\_\_\_ for sending this notice.

A copy of this notice is being retained in my office for further action, which you may kindly take note.

***Name of adv***

**ADVOCATE**