**Template For General Power Of Attorney**

**KNOW ALL MEN BY THESE PRESENTS THAT:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (The Principal), holder of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Principal ID number), residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Principal’s address) do hereby make and appoint Mr./Mrs./Miss \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (The attorney), holder of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (Attorney ID number), residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Attorney’s address) as my lawful attorney for me and in my place and for my property \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Description of property), empowering him/her to do all of the following and do hereby ratify and endorse all those things which my true and lawful attorney may do or cause to be done:

1. To appear in my name and in my stead before any competent court and legal or public authority including but not limited to all national and federal tax authorities.
2. To rent the aforementioned property by leave and license agreement.
3. To demand, collect the rent due on the aforementioned property.
4. To manage and control my aforesaid property including collection of monthly rents, from the licensees and issuance of proper stamped receipts acknowledging the rent received.
5. To pay all the taxes, municipal levies and other taxes, which may be, required to be paid.
6. To pay maintenance charges to society and attend society meetings.
7. To make applications, affidavits, documents etc., to the Government departments and any other concerned authorities, required for the managing of the aforesaid property and to do all other acts, deeds and things in respect thereof.
8. To enter into any correspondence document related to the property which the Attorney in his discretion deemed necessary.
9. To institute, compromise, settle or refer any legal proceedings in connection with the property before the court of law whether civil or criminal, or before any judicial or quasi-judicial officials of the Central or State Governments or any other administrative authorities, including Police officials.
10. To execute or verify any legal document such as applications, replies, rejoinders, affidavits, undertakings, statements, complaints, written statements, appeals, petitions related to the property and file the same before such Courts including The Hon’ble Supreme Court of India, The High Courts, or before any such authorities or Courts or tribunals as aforesaid.
11. To issue, serve or receive notices, summons, orders or decrees or any documents related to the proceedings in any of the aforesaid matters and to apply for and obtain certified copies of any such documents. Also take or give inspection of documents connected with the said proceedings and to deposit or receive back any such documents in any of the aforesaid matters before any such Courts or Authorities.
12. To sue or bring other legal action on my behalf against any third-party for whatever reason the Attorney may in their absolute discretion deemed fits and to settle said legal action by any means the Attorney may deemed fits including the making and accepting of out of court settlements.
13. To do or undertake any other action which my Attorney may in their absolute discretion deem necessary or conducive to the exercise of the powers contained within this general power of attorney.
14. This power of attorney is without any consideration. Provided that the said Attorney shall not sell or transfer the ownership of the property to any person. Provided further that the said Attorney shall keep true accounts of all activities performed by virtue of this Power of Attorney.

This Power of Attorney shall be effective from \_\_\_ of \_\_\_\_\_\_\_\_, 20\_\_ and will continue to be valid, binding and in force till the Attorney Mr./Mrs./Miss \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ revoked.

**PRINCIPAL**

We, the undersigned witnesses, do hereby declare under penalty of perjury that we have witnessed the Principal whose name, identity and handwriting are known to us signing and executing this General Power of Attorney in our presence. Further we declare that we are not related to the Principal by blood nor by marriage nor by adoption nor are we involved in providing medical treatment to the Principal nor are we beneficiaries under the Principal’s Last Will and Testament and that the Principal appears, in our best judgment, to be acting in sound mind, voluntarily and free from external influences, stress, duress and undue influence.

WITNESSES:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name and Address of Witness 1)

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name and Address of Witness 2)