**Notice Before Filing a Complaint in Consumer Courts**

Address and Name……………………………………………………………………… (trader, company, dealer, etc.)

IN RE:(Details of the Goods or Service being complained)

………………………………………………………………………………………………………………………………………………………………………………………………………………Dear Sir,

 This is to inform you that I had purchased…………………………………………

from your …………………………………. for an amount of Rs………………. paid in cash bearing your Receipt or Invoice or Cash Memo no.………………………Paid through Cheque bearing No………dated ………… drawn on………………………….Bank.

 The said goods suffer from the following details:

 [1] ………………………………………….

 [2] ……………………………………… etc.

I have communicated the aforesaid defects to you earlier (refer previous letters, if any) in spite of all my complaints you have not improved the defects in the goods or services which is not acceptable and highly unprofessional. Therefore, due to the abovementioned negligence on your behalf to rectify the deficiency or defects, I have been subjected to a loss of ………………………………………………………………………………… (mention details)

 which you are liable to compensate me.

 You are hereby asked to

 [1] eliminate the abovementioned defects in the goods, and /or

 [2] restore the goods with new goods, and/or

 [3] refund the price or charges paid

 [4] pay the lost amount compensation suffered due to your negligence

……………………………………………………………………………………..

 (mention details)

In the amount of Rs. ………………………. with interest of ..................... % per annum within …………………days of the receipt of this notice failing of which will lead to legal proceedings, both civil or criminal under the statutory provision of the Consumer Provision Act,1986 completely at your own risk, responsibility and cost.

Place……………. …………………………

Dated…………… (Signature)