**NOTICE BY ADVOCATE CLAIMING DAMAGES FOR DEFAMATION**

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Date ............................

TO,

Shri ..........................

Editor and Publisher

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Dear Sir,

Under the directions from my client Shri A, etc. of ..................... I hereby state:

1. In your newspaper ....................... of the ............ 20 ...... you have published an article .......................... which contains the following defamatory remarks about abovementioned Shri A.

(a)

(b)

(c)

(d)

1. The said Shri ....................... is a reputable and respected man of the society.
2. The comments made in the newspaper regarding the said Shri ................ are incorrect, unsubstantiated, thoroughly defamatory and made with the objective to defame the said Shri ..................... and affected his reputation and has been taken down in the estimation of his friends and the general public.
3. I hereby serve you this notice to pay an amount of Rs. ....................... to the said Shri A as damages and publish an unreserved apology prominently in your newspaper within ....................... days from the receipt of this notice.

I hereby serve you this notice and state that if you fail to comply with the conditions of the notice, I will initiate legal proceedings either to prosecute you in a criminal court for defamation or to sue you for damages.

 Yours faithfully,

Sd-

Advocate